



## MSEDA Sanctioning Made Easy

- ✚ How do I get a Sanctioning Application?
  - Download and print form from the MSEDA website at [www.mseda.org](http://www.mseda.org)
  - Contact the MSEDA at [theadmin@mseda.org](mailto:theadmin@mseda.org)
- ✚ How to I get sanctioning approval?
  - Request an open available date for your competition
  - Choose judges and TD as per sanctioning packet
  - Send proof of insurance
  - Send application fee
  - Complete and return sanctioning application
- ✚ How do I get the most out of sanctioning my event with MSEDA?
  - Sanction early to take advantage of discounts and advertising opportunities on the website
  - Request MSEDA mailing labels to reach a wide range of active horseman with your prize list
  - Submit prize list to newsletter editor
  - Once sanctioning approval has been received, advertise as MSEDA sanctioned competition so that competitors know that your competition will be well run in a safe and organized environment.
- ✚ What do I do after the competition is over?
  - TD will submit a report to the MSEDA sanctioning committee regarding compliance and recommendations.
  - Submit your competition results for year-end awards
  - Submits a list of all volunteers and the hours they worked so that they may qualify for year-end awards. Volunteers do not have to be MSEDA members to qualify for one of our volunteer awards.