

# MSEDA TECHNICAL DELEGATE REPORT

**PLEASE NOTE: In the event of sanctioning by another organization, that organization's technical delegate report may be submitted in lieu of the MSEDAs Technical Delegate Report. One copy of the report should be sent to the Organizer and two copies to Shelley Ryan 1558 Player Drive, Lexington, KY 40511 shelleywryan@gmail.com**

Name of Technical Delegate: \_\_\_\_\_

Name of Show or Event: \_\_\_\_\_

Type of Show or Event: Dressage Show Combined Test Horse Trials  
Other (please specify) \_\_\_\_\_

Other Sanctioning Organizations (circle all that apply):  
USEF USEA USDF KDA Other (specify) \_\_\_\_\_

Location: \_\_\_\_\_

Organizer(s): \_\_\_\_\_ MSEDAs Member # \_\_\_\_\_

Date(s): \_\_\_\_\_

Name of Judge(s): \_\_\_\_\_

\_\_\_\_\_

Yes	No	Compliance with Rules
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_____	_____	Was the show/event run in compliance with the rules of the respective sanctioning organization(s)?
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_____	_____	Were qualified medical personnel and equipment on the grounds during the show/event?
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_____	_____	Was a qualified veterinarian present during X-Country and Stadium?
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_____	_____	Were adequate exercise and warm-up areas provided?
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_____	_____	If stabling was offered, was it adequate and safe?
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_____	_____	Were the show schedules adhered to?
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_____	_____	Were there any division that were not run under MSEDAs sanctioning requirements for year end awards? (untimed stadium or xc)
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If the answers to any of the above were **No**, please explain briefly.

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\_\_\_\_\_  
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\_\_\_\_\_  
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Yes	No	Show/Event Administration
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_____	_____	Was the Secretary's Office adequate?
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- Was a clear, legible course map available to competitors and officials?  
  Were communications between the secretary's office and other officials adequate?  
  Was the scoring efficient and accurate?  
  Were scores posted in a timely manner?

If the answers to any of the above were **No**, please explain briefly.

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**Yes No Personnel**

- Were sufficient competent personnel provided to run the competition?  
  Were all personnel properly briefed and understand their job(s)?  
  Did all personnel perform their jobs properly?

If the answers to any of the above were **No**, please explain briefly.

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**Competition**

**Yes No Dressage**

- Were the arenas the proper size and have adequate footing?  
  Were there adequate warm-up areas?

If the answers to any of the above were **No**, please explain briefly.

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Were there any unusual occurrences during dressage?  
 If yes, please explain.

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**Yes No Cross-Country**

Did the course(s) comply with current rules and standards?

For the level(s) offered, were the courses:

Of average difficulty \_\_\_\_\_

More difficult \_\_\_\_\_

Less difficult \_\_\_\_\_

Was fence judging adequate?

Was the timing performed properly?

If the answers to any of the above were **No**, please explain briefly.

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\_\_\_\_ Were there any unusual occurrences during cross-country?

If yes, please explain.

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**Yes    No    Stadium Jumping**

\_\_\_\_ Were the courses posted and competitors given sufficient time to walk them?

\_\_\_\_ Did the courses comply with current rules and standards?

For the level(s) offered, were the courses:

Of average difficulty \_\_\_\_\_

More difficult \_\_\_\_\_

Less difficult \_\_\_\_\_

\_\_\_\_ Was the timing performed properly?

If the answers to any of the above were **No**, please explain briefly.

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\_\_\_\_ Were there any unusual occurrences during stadium jumping?

If the answer to any of the above was **Yes**, please explain briefly.

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**Overall Evaluation/Comments**

Were there any significant injuries to either horses or competitors? If so, please explain briefly.

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List/describe any outstanding features of the show/event:

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Are there any recommendations you can make to improve this show/event in the future?

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Any other comments or suggestions:

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Technical Delegate's Signature

\_\_\_\_\_ Date \_\_\_\_\_